**Arizona Route 66 Grant Cycle**

**Available: 9:00 a.m., January 17, 2022**

**Close Date: 5:00 p.m., February 21, 2022**

**Introduction**

The Arizona Community Foundation in cooperation with the Historic Route 66 Association of Arizona are seeking applications from nonprofit organizations, educational institutions, along with local, state, tribal government agencies in Arizona to compete for a grant from the Arizona Community Foundation's Arizona Route 66 Fund. Grants will be awarded to projects that aim to preserve, promote, and protect Route 66 in Arizona. ACF will accept proposals that benefit and support preservation, restoration, and rehabilitation Projects as well as planning, educational, and research projects that focus on Route 66 in Arizona.

ACF encourages proposals that:

* Positively impact the Route 66 Arizona community
* Leverage matching funds
* Promote partnerships between private business and nonprofits.
* Support direct administrative costs associated with carrying out the program, such as staff salary/wages, project management, marketing, consultants, supplies, postage, travel, training or equipment, newly-acquired information technology, etc. Direct costs can also include directly attributable administrative support, legal or accounting functions, with distinct and measured effort on the project.

**Funding Request Range**

ACF will accept only one proposal from a qualified organization. Proposals may be submitted for **a minimum of $1,000 up to a maximum of $25,000. The total granting pool depends on fund availability at the time.**

**Proposed Project Categories**

**1) Preservation, Restoration, and Rehabilitation Projects**

The preservation, restoration, and rehabilitation of transportation-related properties on Route 66 are eligible project activities. Properties must be on, or within view of a Route 66 road alignment; be in their original location; and retain some historical and architectural integrity.

Eligible property types include:

* gas stations, automotive repair shops, and other automobile-related businesses
* restaurants and cafes
* motels, hotels, and campgrounds
* curio shops, tourist trading posts, tourism-related attractions
* original road pavement and associated road features (e.g., bridges, culverts)

Eligible activities include, but are not limited to repair, rehabilitation, or restoration of:

Roofs

Floors

Foundations

Structural Elements

Plumbing, electrical, HVAC

Doors and Windows

Light Fixtures

Historic Signs (in Historic Locations)

Bridges

Historic Road Pavement

**Important:** Project plans and drawings prepared by a registered historical architect or other qualified professional must be included in all preservation, rehabilitation and restoration projects, or the development of such plans must be part of the project proposal. All work must conform to all applicable local/state building codes.

**2) Planning, Research, Interpretive, or Educational Outreach Projects**

Planning, research, interpretive or educational projects are eligible project activities. Examples of eligible activities include:

* Project Planning and Architectural Drawings for preservation, rehabilitation or

restoration of eligible historic properties. Plans and drawings must be prepared by a

registered historical architect or other related professional, and comply with the

Secretary of Interior’s Standards for the Treatment of Historic Properties.

* Historic Structure Reports for properties listed on or determined eligible for the

National Register of Historic Places. Other properties relating to the 1926-1970 period

of significance may also be considered. Reports must be prepared by a historical

architect.

* Building, Road and/or Archeological Surveys by local, state, and tribal governments

that identify and describe historic properties within an area or region along Route 66,

and assess the significance, cultural value, condition and/or threats to the properties.

* Road Alignment or Pavement Preservation Plans prepared by local, state, and tribal
* governments.
* Local Corridor Preservation Management Plans prepared by local, state, and tribal
* Governments
* Planning, development, and production of Research, Oral Histories, Interpretive or Educational Activities that directly advance the understanding, preservation, and prestige of Route 66.

**3) Applications for projects outside these specified areas will also be accepted.**

**Online Submission**

All users will be required to update and complete each page of their organizational profile *before* being able to submit any grant application. Guidelines on how to do this are covered in the section below that describes how to apply online.

**Eligibility Requirements**

* Any Arizona 501(c)(3) organization, government agency, educational institution or tribal entity that operates with fiscal accountability and responsibility. Religious organizations may apply for funding of non-sectarian programs.
* Organizations must demonstrate a non-discrimination policy regarding staff, employment, governing board and service based on race, ethnicity, religion, gender, sexual orientation, gender identity, age, disability or national origin, and provide evidence of the policy.
* The application for this grant cycle is online. If applicants do not have internet access, they are advised to contact local public libraries, which offer free public internet access.
* Organizations without 501(c)(3) status must use a fiscal agent to apply on their behalf. Fiscal agents must have a visible profile on the ACF website, and also be a 501(c)(3) organization.
* Organizations must be in good standing with the IRS at the time of review or else the submitted application(s) will be immediately declined.
* Organizations uncertain of their eligibility may inquire by sending an e-mail to grants@azfoundation.org.
* Applicant organization must be fully authorized by its board and other applicable partners/collaborators to submit this application.
* Organizations must complete projects and programs within the Arizona geographic boundaries.

**Grant Application Questions**

**Project Overview**

1. Project Name
2. Amount Requested
3. Applicant Cost-Share Amount (if applicable)
4. Total Project Amount (grant + cost-share)

**Project Details**

1. Statement of project need.
2. State project purpose and goals.
3. Describe potential public benefit.
4. History and description of historic property (if applicable).
5. Significance of historic property (if applicable).
6. Is the property listed on the Historic Register of Historic Places?
7. Is this project being done in collaboration with other nonprofits or groups? If so, please list each nonprofit and their role in the collaboration. If no, please discuss the resources available to fulfill the proposal. (Word Limit- **200**)
8. Project Team, including applicant.

**Narrative**

1. Describe in two or three sentences what you will do with the funds.
2. Tell us how the goals of the project align with the mission to preserve, promote, and protect Route 66 in Arizona.
3. Provide a timeline of events as appropriate. When applicable, please present data/evidence that documents the significance of the issue. (Word Limit – **300**)
4. Please cite any resources, statistics, and/or studies provided in the program proposal detail above. (Word Limit - **100**)
5. Please indicate if this is a new project, a project expansion or a continuing project.
6. If this is not a one-time project, please describe any sustainability plans or efforts to continue the project past the funding year. (Word Limit- **200**)
7. Please detail your level of need for financial assistance to complete the project.
8. How will you proceed with this project if you only receive partial funding? Are there components that are more critical than others? If so, please itemize the components and corresponding costs. (Word Limit- **200**)

**Documentation**

1. In the upload area below, you may add up to **two** additional documents pertaining to the project. These documents may include (but are not limited to): brochures, photos, news articles, letters of support, etc.

**Interim Progress Report**

1. Was your organization awarded an Arizona Route 66 grant last year? If yes, please answer the following questions:
	1. Describe in two or three sentences what you did with the funds. (Word Limit – **50**)
	2. **Challenges**: List any challenges encountered during the grant period that diminished your organization's ability to achieve the intended outcomes. (Word limit – **200**)
	3. **Future Funding Strategy**: What is your future funding strategy to continue the program and/or the organizational work the funding supported? (Word limit – **200**)
	4. **Impact Story:** If possible, please share how a life or community was changed by the program.(Word limit – **250**)
2. Please discuss any deviance between proposed and actual budget.

**Project Budget**

1. The project budget you include should show financial data for the proposed project during the grant period, not the organization's overall operating budget. Please only include revenue and expenses related to the proposed project, such as salaries, fees for services, etc. Please list all other funding sources you have applied to, both pending and secured, for this project. In the comments area below, please describe the use of requested funds by providing a timeline, steps and costs associated with successful projection completion.